



AGENDA

DESIGN REVIEW BOARD
CITY-COUNTY BUILDING, ROOM 107
THURSDAY, MAY 8, 2025
4:00 P.M.

1. CALL TO ORDER / KOMA CONFIRMATION / ROLL CALL

- (1.1) Call to Order
- (1.2) Chair requests staff confirmation that Kansas Open Meeting Act required notice has been properly provided.
- (1.3) Roll Call

2. APPROVAL OF MINUTES

- (2.1) Approval of the Minutes of the April 24, 2025 regular meeting.

3. NEW BUSINESS

Public Hearing Items

***The applicant or an appointed representative must be present
in order for the Design Review Board to take action on an item.***

- (3.1) Application #CC25-12, filed by Kate Jennings on behalf of CupKates Gluten Free Cafe, requesting approval of a Certificate of Compatibility to allow the installation of one (1) wall sign and one (1) awning sign, along with the replacement of the rear awning, on a building located on the west side of Santa Fe Avenue on the south side of Spillman Plaza. The property that is the subject of this application is legally described as the West 87.4 ft. of the South 8 ft. of Lot 152 and the West 87.4 ft. of Lot 154, less the South 45.89 ft. thereof, on Santa Fe Avenue in the Original Town (now City) of Salina, Saline County, Kansas and addressed as 228C South Santa Fe Avenue.

Administrative Items

None

Preliminary Discussion Items

None

4. UNFINISHED OR OTHER BUSINESS

5. PUBLIC FORUM

6. ADJOURNMENT

Attending the Meeting via Zoom

Design Review Board meetings can be attended in-person at the City/County Building in Room 107 or via Zoom until further notice. To participate via Zoom, use the following link: <https://us02web.zoom.us/j/82053180567>. The meeting can also be accessed by phone at 1-346-248-7799. Enter Meeting ID: 820 5318 0567 when prompted. For more information on how to join the Zoom meeting, please refer to the *Helpful Hints* document that is attached to this agenda.

Record of this Meeting

This public meeting will be recorded by Salina TV and available to view online free of charge at <http://salina-tv.com>. To receive meeting packets by email, subscribe to *Email Notifications* at <https://www.salina-ks.gov/notification-hub>. Meeting DVDs and paper copies of meeting packets are available upon request (retrieval and/or duplication fees may apply). Please contact the Community and Development Services Department at buildingservices@salina.org or by phone at 785.309.5715 to request these open public records.